

CITY OF MOTLEY  
PLANNING AND ZONING COMMISSION MINUTES  
May 28, 2013, 5:30 PM

1. Call to Order

O'Regan called the meeting to order at 5:30 p.m.

2. Roll Call

Planning commission: Pat O'Regan, Rob Sampson, Amy Hutchison and Steve Johnson

Absent: Nancy Nieken

Staff: None

Hometown Planning: Ben Oleson

3. Public Hearings

None

4. Additions or Deletions to the Agenda.

None

5. Open Forum

There were no persons present wishing to speak.

6. Approval of Minutes

A motion and a second was made to approve the April 23, 2013 Planning Commission minutes. Motion passed unanimously.

7. Other Business

a. 2013 Planning Commission Work Plan

Oleson noted that the list of items on the agenda under "Other Business" were items that have been discussed at various times in the past as possible work items, but that it should not be viewed as a complete list.

Sampson suggested that either finalizing the draft Planning Commission/Board of Adjustment policy or deciding to not finalize it should be a priority. He also felt that the City should decide if it wants to update the Comprehensive Plan or not. O'Regan questioned whether the Future Land Use Map should be created after a Comprehensive Plan update. Oleson noted that these are often created as part of the same process.

O'Regan asked about whether the Land Use Matrix (table of allowed, permitted, conditional, prohibited, etc... land uses). Oleson explained that there are gaps in the current table due to the way the original ordinance was written. When creating the DMU district, the City ensure that there were no gaps for that district. Other districts have areas where certain uses are not addressed. By ordinance, if a use is not specifically listed as permitted or conditional, it is considered prohibited.

O'Regan asked about ordinance updates, including those required by state statute. Oleson explained that a draft of the update related to the state legislature's changes regarding variance criteria was drafted out awhile back and is essentially ready to be scheduled for a public hearing. Sampson asked if there were other updates by the legislature more recently? Oleson said he will be researching that now that the Legislative session is over.

Oleson explained that as the City goes through the land use matrix, there are a number of terms that will need to be reviewed in terms of their definitions.

Oleson suggested that the City not only discuss what items should be on the work plan, but also the priorities, timelines and budgets for the work.

O'Regan asked if there were other suggestions for the work plan. Hutchison asked who works on whether the city should have more parks. O'Regan noted it would ultimately be the council. Discussion followed about potential new parks on city-owned land. Discussion about the role of the Parks Commission in providing recommendations to the Council. Oleson noted that discussions regarding parks are often addressed within the Comprehensive Plan and that since the current Comprehensive Plan is about 10-11 years old it may make sense to fold parks into any Comprehensive Plan discussions.

O'Regan and Sampson noted that the Comprehensive Plan update would be useful to guide a lot of the decisions/discussions that have been addressed during this meeting.

O'Regan asked if there were any other items. There were none.

O'Regan emphasized the need to prioritize the items to work on and that these should be done at the Council level. Sampson agreed.

A motion was made and seconded to adjourn this portion of the meeting at 6:14 and hold a training session. Motion passed unanimously.

b. 2013 Planning Commission Work Plan

Oleson provided a training session "Balancing Property Rights and Land Use Regulations"

A motion and second was made to adjourn the meeting. The meeting was adjourned at 6:55 p.m.

Respectfully submitted,  
Ben Oleson  
Hometown Planning

DRAFT