

CITY OF MOTLEY  
PLANNING AND ZONING COMMISSION  
AGENDA  
April 23, 2013  
5:30pm – Motley City Hall

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1. Call to Order
2. Roll Call
3. Election of Officers
  - a. Chair (currently Rob Sampson)
  - b. Vice-Chair (currently Amy Hutchison)
  - c. Secretary (currently Ben Oleson, Hometown Planning)
4. Public Hearings  
*(NOTE: members of the public wishing to comment on a particular public hearing will be given an opportunity during the appropriate public hearing)*
  - a. None
5. Additions or Deletions to Agenda
6. Open Forum  
*(NOTE: the open forum is an opportunity for members of the public to comment on any item not related to a specific agenda item, but relating to land use regulations or planning within the City)*
7. Approval of Minutes
  - a. November 7, 2012
8. Planning and Zoning Administrator's Report
9. Other Business
  - a. Approval of 2013 Planning Commission Meeting Schedule
  - b. 2013 Planning Commission Work Plan
    - i. Comprehensive Plan update?
    - ii. Land use matrix (permitted uses) update?
    - iii. Other zoning/subdivision ordinance updates?
      1. Update variance criteria to meet recent MN Statute amendments
      2. Other updates mandated by state statute
      3. Interpretation/Definition of "Accessory Apartment"
    - iv. Planning Commission/Board of Adjustment Policy?
10. Adjournment

This agenda is not exclusive. Other business may be discussed as deemed necessary.

**Members of the public:**

*Please see the next page for the City of Motley's policy regarding "Standards of Conduct at Public Meetings".*

**CITY OF MOTLEY  
STANDARDS OF CONDUCT AT PUBLIC MEETINGS**

The City Council encourages good-faith testimony from its citizens and desires to provide an environment based on respect and civility. In order to do so, the City Council of the City of Motley has established the following Standards of Conduct at Public Meetings, based on the norms of acceptable and courteous business behavior:

1. Members of the audience wishing to address the Council shall first secure the permission of the Chairperson.
2. Members of the audience will refrain from disruptive actions such as hand clapping, stamping of feet, whistling, cheering, yelling or similar demonstrations, which conduct disturbs the peace and good order of the meeting and which conduct might have an intimidating effect upon members of opposing viewpoints.
3. Persons addressing the City shall also refrain from slurs against race, creed, color, religion, national origin, gender, sexual or affectional orientation, marital status, familial status, age, disability, or status with regard to public assistance.
4. Profanity, slander, false statements, violence, or the threat of violence in any form shall not be tolerated.
5. City Officials shall also comply with these **STANDARDS OF CONDUCT**, the City of Motley's **CODE OF ETHICS FOR PUBLIC OFFICIALS** and the **CITY OF MOTLEY CONFLICTS OF INTEREST POLICY**.

Violations of these **STANDARDS** shall be determined by the opinion of the Chairperson of the meeting or, absent such opinion, by the opinion of the majority of the members of the deliberating body.

1. Any person violating these standards shall be called to order by the Chairperson of the meeting. If such conduct continues, said person may, at the discretion of the Chairperson, lose the floor. With the exception of Elected Public Officials (e.g. City Council) at City Council meetings, said person may be denied further audience before the City for that meeting.
2. If said person refuses to come to order and obey the directives of the Chairperson of the meeting, the Chairperson may request that said person leave the building. An exception to this is made for Elected Public Officials at City Council meetings as protected by law.