

***CITY OF LONG BEACH, MN***  
**Land Use/Building Permit Application**  
**for New Construction and Building Additions**

<b>Site Address (E-911#):</b>	<b>Tax Parcel Number (9 digits):</b>
	24 - _ _ _ - _ _ _

**Applicant Info:**

Applicant Is:	<input type="checkbox"/> Owner	<input type="checkbox"/> Licensed Contractor	<input type="checkbox"/> Design Prof.	<input type="checkbox"/> Contract Buyer	<input type="checkbox"/> Other: _____
Name:					
Mailing Street Address:					
City:	State:	Zip Code:			
Preferred Phone:	Secondary Phone:	Email:			

**Property Owner (if different from applicant):**

Name:		
Mailing Street Address:		
City:	State:	Zip Code:

**Type of Improvement(s) – check all that apply:**

<input type="checkbox"/> Addition	<input type="checkbox"/> Build New	<input type="checkbox"/> Demolish	<input type="checkbox"/> Move	<input type="checkbox"/> Mechanical Only	<input type="checkbox"/> Plumbing Only
<input type="checkbox"/> Interior Alteration/Repair (interior remodel, basement finish, etc...)	<input type="checkbox"/> Structural Alteration/Repair (exterior walls, roof replace, etc...)	<input type="checkbox"/> Maintenance (Replace siding, windows, shingles, doors)			

**Description of Request** (be as specific as possible – dimensions, height, # bedrooms, etc.):

**Structure Information:**

<u>Structure #1</u>		<u>Structure #2</u>		<u>Structure #3</u>	
<b>Type of Structure:</b>	<b>Use:</b>	<b>Type of Structure:</b>	<b>Use:</b>	<b>Type of Structure:</b>	<b>Use:</b>
<input type="checkbox"/> Dwelling	<input type="checkbox"/> Residential	<input type="checkbox"/> Dwelling	<input type="checkbox"/> Residential	<input type="checkbox"/> Dwelling	<input type="checkbox"/> Residential
<input type="checkbox"/> Storage Building	<input type="checkbox"/> Industrial	<input type="checkbox"/> Storage Building	<input type="checkbox"/> Industrial	<input type="checkbox"/> Storage Building	<input type="checkbox"/> Industrial
<input type="checkbox"/> Detached Gar.	<input type="checkbox"/> Commercial	<input type="checkbox"/> Detached Gar.	<input type="checkbox"/> Commercial	<input type="checkbox"/> Detached Gar.	<input type="checkbox"/> Commercial
<input type="checkbox"/> Attached Gar.	<input type="checkbox"/> Other	<input type="checkbox"/> Attached Gar.	<input type="checkbox"/> Other	<input type="checkbox"/> Attached Gar.	<input type="checkbox"/> Other
<input type="checkbox"/> Open Deck	<b>Foundation:</b>	<input type="checkbox"/> Open Deck	<b>Foundation:</b>	<input type="checkbox"/> Open Deck	<b>Foundation:</b>
<input type="checkbox"/> Roofed Deck	<input type="checkbox"/> Full Bsmnt	<input type="checkbox"/> Roofed Deck	<input type="checkbox"/> Full Bsmnt	<input type="checkbox"/> Roofed Deck	<input type="checkbox"/> Full Bsmnt
<input type="checkbox"/> Enclosed Porch	<input type="checkbox"/> Partial Bsmnt	<input type="checkbox"/> Enclosed Porch	<input type="checkbox"/> Partial Bsmnt	<input type="checkbox"/> Enclosed Porch	<input type="checkbox"/> Partial Bsmnt
<input type="checkbox"/> Patio	<input type="checkbox"/> Slab-on-Grade	<input type="checkbox"/> Patio	<input type="checkbox"/> Slab-on-Grade	<input type="checkbox"/> Patio	<input type="checkbox"/> Slab-on-Grade
<input type="checkbox"/> Other	<input type="checkbox"/> Piers	<input type="checkbox"/> Other	<input type="checkbox"/> Piers	<input type="checkbox"/> Other	<input type="checkbox"/> Piers
_____	<input type="checkbox"/> Other	_____	<input type="checkbox"/> Other	_____	<input type="checkbox"/> Other
Footprint (sq ft) _____	<b>Plumbing in Building?</b>	Footprint (sq ft) _____	<b>Plumbing in Building?</b>	Footprint (sq ft) _____	<b>Plumbing in Building?</b>
Total Floor Space _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total Floor Space _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total Floor Space _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Height (ft) _____	If Yes:	Height (ft) _____	If Yes:	Height (ft) _____	If Yes:
Roof Pitch _____	<input type="checkbox"/> ALASD	Roof Pitch _____	<input type="checkbox"/> ALASD	Roof Pitch _____	<input type="checkbox"/> ALASD
Eave Width (ft) _____	<input type="checkbox"/> Private	Eave Width (ft) _____	<input type="checkbox"/> Private	Eave Width (ft) _____	<input type="checkbox"/> Private
Estimated Cost:		Estimated Cost:		Estimated Cost:	
\$ _____		\$ _____		\$ _____	

**When do you anticipate beginning and completing the project?**

Start Date:

Completion Date:

**Grading/Lot Preparation**

Will the project expose soil to potential erosion from rain or snow melt? (circle one)      **YES**      **NO**

If yes, describe temporary erosion control measures to be implemented (e.g. silt fence, erosion control blanket, etc.):

If yes, describe how disturbed area will be permanently stabilized (e.g. sod, seed, hydroseed, permanent fixture such as patio, steps, etc.):

**Contractor Information**

General:	Phone:	License #:
Plumber:	Phone:	License #:
Electrical:	Phone:	License #:
Other:	Phone:	License #:

**Other Comments:**

Signature of Applicant*:		Date:	
Signature of Title Holder*:		Date:	

\* By signing, the applicant or agent hereby makes application for a permit to construct as herein specified, agreeing to do all such work in strict accordance with all Long Beach and other applicable ordinances or federal and state laws. Any granted permit may be revoked at any time upon violation of said requirements. Applicant or agent agrees that site plan, sketches, and other attachments submitted herewith and which are approved by the Long Beach Zoning Administrator are true and accurate, and shall become part of the permit. Applicant or agent agrees that, in making said application for a permit, applicant grants permission to Long Beach's designated zoning or building inspection officials, at reasonable times during the application process and thereafter, to enter applicant's premises covered by said permit, to determine the feasibility of granting said permit or for compliance of that permit with any applicable local, state, or federal ordinances or statutes. Applicant or agent understands that it is applicant's sole responsibility to contact any other federal, state, county or local agencies to make sure applicant has complied with all relevant Municipal, State, Federal or other applicable laws concerning applicant's project described above.