

MEMO

Date: May 3, 2013

To: Alexandria Town Board

From: Ben Oleson, Hometown Planning
Zoning Administrator, Alexandria Township

Re: Zoning Administrator's Report

Dear Town Board Members:

Planning Commission Items

The Planning Commission held its regular meeting on April 22, 2013. There were no public hearings, so the Commission spent its time discussing a number of other issues and hearing a "Planning Commission Orientation" training session since there are two new members to the Commission. A brief summary of the Planning Commission's discussions and actions are as follows:

1. Appointments:
 - a) Larry Steidl was appointed Chair of the Planning Commission.
 - b) Linda Dokken-McFann was appointed Vice-Chair.
 - c) Larry Steidl and Linda Dokken-McFann were appointed to serve on the Zoning Subcommittee.
2. Training Session:
 - a) Staff presented a "Planning Commission Orientation" session to the Planning Commission. This was primarily for the benefit of the two newest members - Billie Dropik and Mary Hacker - but also as a refresher for the rest of the Commission.
3. Sign Ordinance Update:
 - a) Staff noted that Douglas County is still reviewing and revising their draft of the sign ordinance update. While initially anticipated for a public hearing (by the County) at the end of April, that date has been pushed back to at least late May.

Other Items

At a recent Town Board meeting, Staff was asked to invite Kathy Hodges of Jack's Family Recycling Center to attend a Town Board meeting to discuss the status of her efforts to bring the E-waste recycling operation into compliance with the 2007 conditional use permit. Initially, Ms. Hodges had indicated she preferred not to come in until after mid-May. She has now stated that she intends to come to the May 6 meeting. I will be in attendance to answer any questions the Board or Ms. Hodges may have.

If you have questions or concerns on the items in this report or any other issues, please do not hesitate to contact us. You can reach me by email at oleson@hometownplanning.com or by phone at 888-439-9793.

Sincerely,

HOMETOWN PLANNING



Ben Oleson
Planning and Zoning Administrator